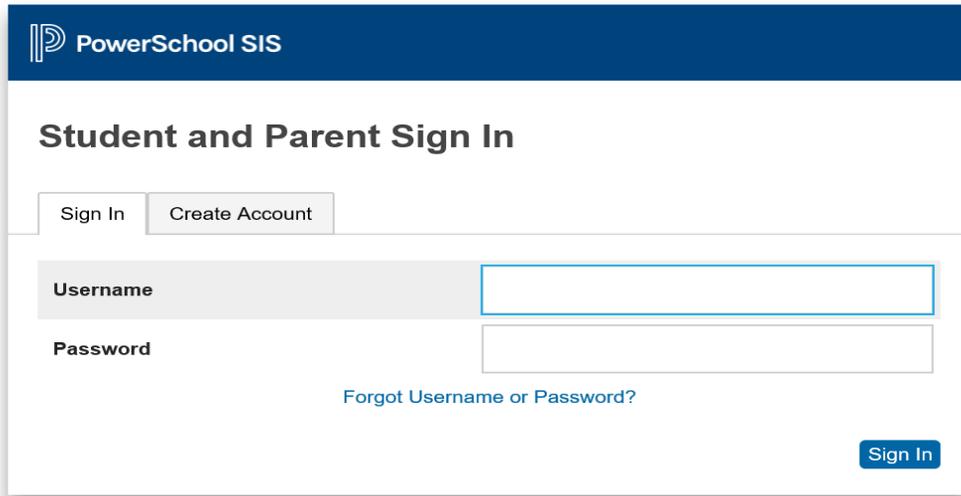


## PARENT PORTAL ACCESS INSTRUCTIONS

**STEP 1:** Click and follow the link <https://detroitk12.powerschool.com/public>

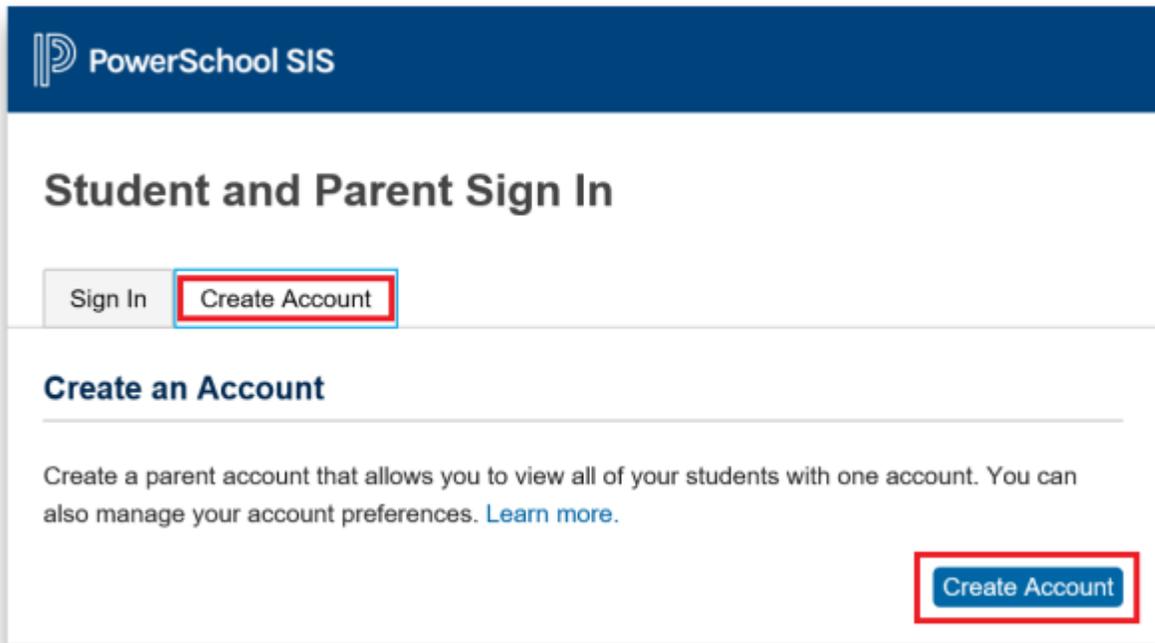
Figure 1



The screenshot shows the PowerSchool SIS login page. At the top is a dark blue header with the PowerSchool SIS logo. Below the header is the title "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

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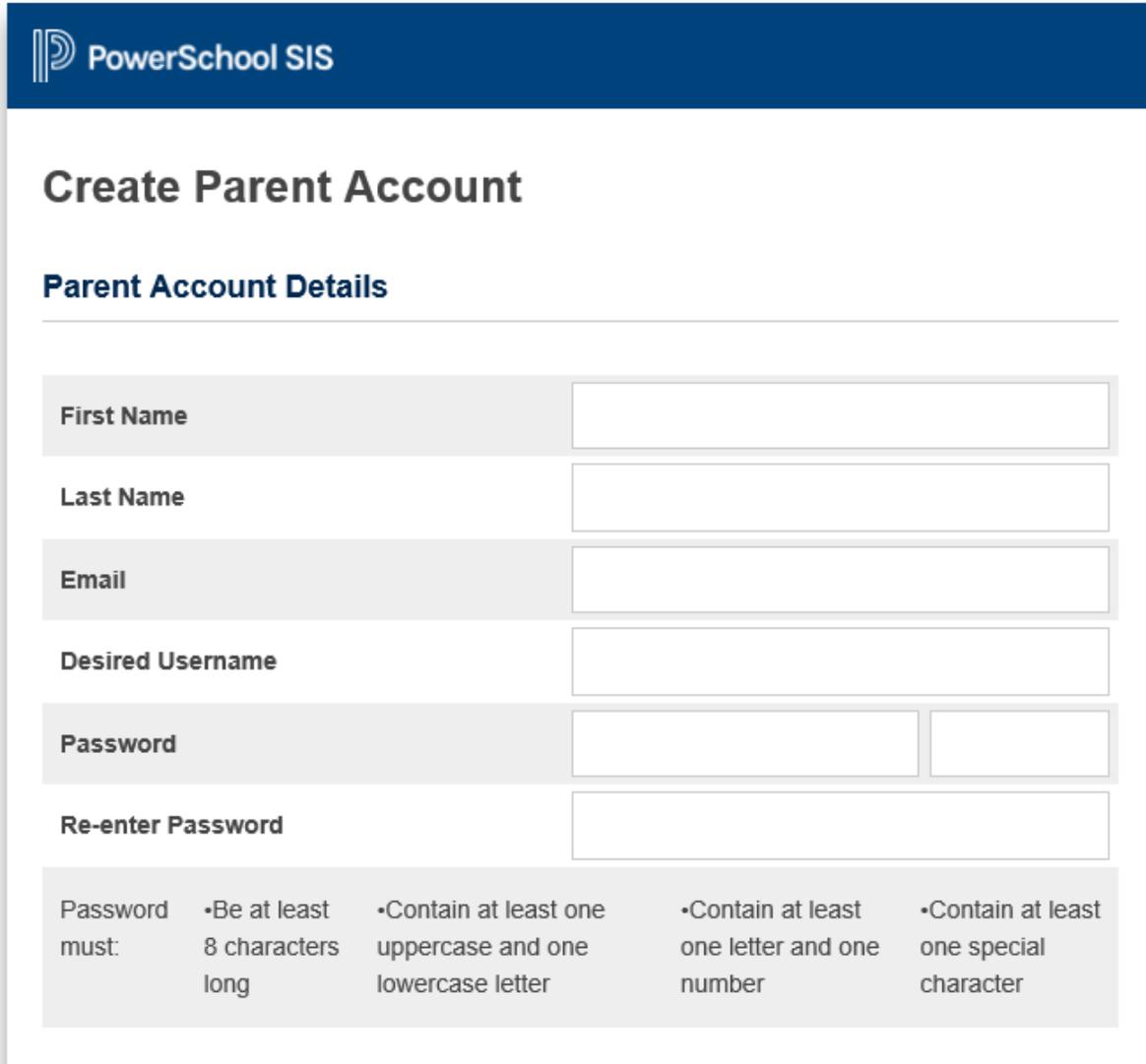
**STEP 2:** Select Create Account



The screenshot shows the same PowerSchool SIS login page as Figure 1. The "Create Account" button is highlighted with a red border. Below the buttons is the heading "Create an Account". The text below reads: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" A "Create Account" button is at the bottom right, also highlighted with a red border.

### STEP 3: Complete Parent Account Details

Figure 2



The screenshot shows the 'Create Parent Account' form in the PowerSchool SIS system. The form is titled 'Create Parent Account' and has a sub-section 'Parent Account Details'. It contains several input fields: 'First Name', 'Last Name', 'Email', 'Desired Username', 'Password' (with a confirmation field), and 'Re-enter Password'. Below the form, there are password requirements listed in a table format.

Field	Requirement 1	Requirement 2	Requirement 3	Requirement 4
Password must:	•Be at least 8 characters long	•Contain at least one uppercase and one lowercase letter	•Contain at least one letter and one number	•Contain at least one special character

When completing this section please enter parent information.

**Create a username and password you will remember or write it down.**

## STEP 4: Link Students to Account

Figure 3

### Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

**1**

<b>Student Name</b>	<input type="text"/>
<b>Access ID</b>	<input type="text"/>
<b>Access Password</b>	<input type="text"/>
<b>Relationship</b>	-- Choose <input type="button" value="v"/>

**2**

<b>Student Name</b>	<input type="text"/>
<b>Access ID</b>	<input type="text"/>
<b>Access Password</b>	<input type="text"/>
<b>Relationship</b>	-- Choose <input type="button" value="v"/>

When completing this section (*Figure 3*) enter **student information** as it appears on the Parent Portal Access letter below (*Figure 4*).

You may enter up to seven DPSCD students. You must have each child's Access ID and Access Password.



## Parent Portal Access Letter

Figure 4

Our school uses a student information system called PowerSchool. This is a web-based system that provides real-time management of student data. Using PowerSchool Parent Access, you will be able to access your student's grades, assignments, attendance and schedule through the Internet. You will need the following information to log on to PowerSchool:

Web Address:

<https://detroitk12.powerschool.com/public>

Once you have navigated to the web address you will need to create an account. To do so simply click on create account. Once at the next page fill out the form and set up a link to your student's account. To do so please enter the following access ID and password.

I.D.: YX7OH9KW  
Password: KAJOEDIW

*Please keep your passwords and usernames confidential. Parent/Guardian usernames and passwords can be shared between parents.*

We hope this accessibility to data will assist you as we work together to provide the best learning opportunities for your child.

PowerSchool is now portable! The PowerSchool for Parents app is available for download from the App Store and compatible with the iPhone, iPad or iPod touch. Parents can easily view each child's progress in a single feed to check grades, review assignments, and more! Also included in both apps is the option for students and parents to share classroom information through Facebook and Twitter.

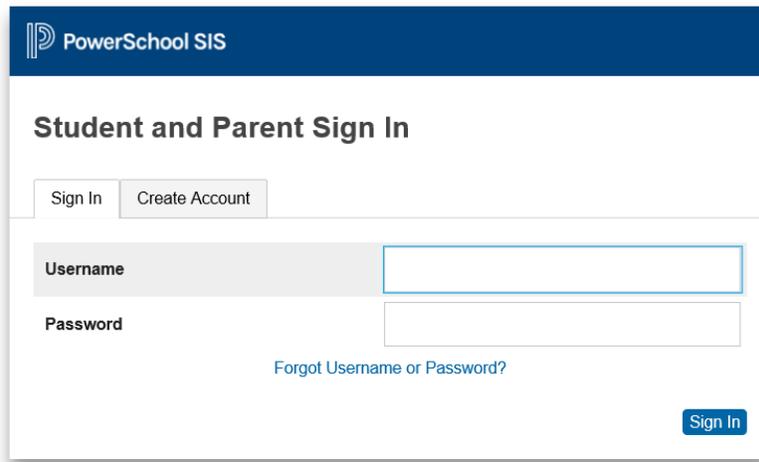
PowerSchool for Parents provides real-time access to:

- Attendance - Final Grades
- School Announcements - Standards Scores
- Assignments - Citizenship Grades
- Assignment Scores - Lunch Transactions
- Teacher Comments - Fee Transactions

You can also use PowerSchool for Parents to register to receive email alerts for grades, attendance, assignments and more.

**STEP 5:** Once you have linked your child’s account, bottom right corner select enter (Figure 3). You will be routed to the login screen below:

Figure 5



The screenshot shows the PowerSchool SIS login interface. At the top is a dark blue header with the PowerSchool SIS logo. Below the header is the title "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". Below the tabs are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A blue "Sign In" button is in the bottom right corner.

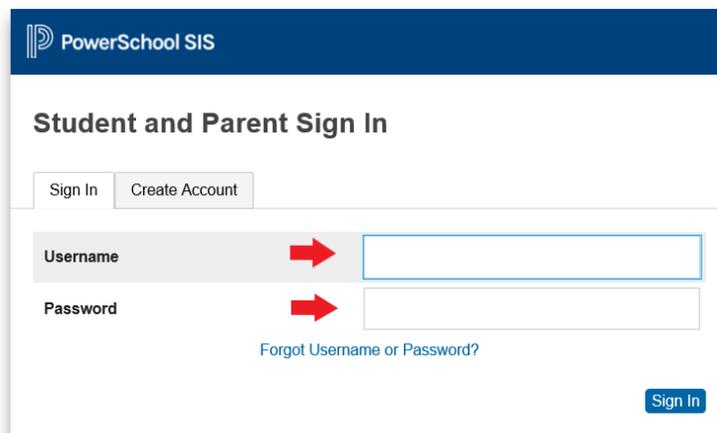
If you have successfully linked your child’s account, the message will read:

Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account (Figure 5).

If you receive an error message, repeat steps.

**STEP 6:** Sign in using the username and password you created and select “Sign In”

Figure 6



This screenshot is identical to Figure 5, but with two red arrows pointing to the "Username" and "Password" input fields, indicating where the user should enter their credentials.

You now have access to your child's grades, assignments, attendance, etc.

Figure 7

PowerSchool SIS | Help | Sign Out

Sundon

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- Balance
- My Schedule
- School Information
- Account Preferences

District Code: PSNW

Download on the App Store

GET IT ON Google play

### Grades and Attendance:

Grades and Attendance | Standards Grades

Exp	Attendance By Class														Absences	Tardies								
	Last Week							This Week									Course	Q1	Q2	S1	Q3	Q4	S2	Y1
	M	T	W	H	F	M	T	W	H	F														
AM-PM(A)	A	A	A	A	A	A	A	P	P	Homeroom (Gr 3) Email Ohannasian, Joyce	[1]	[1]	[1]	[1]	[1]	[1]	[1]	2	0					
E(A)										Social Studies (Gr 3) Email Ohannasian, Joyce	A 91	[1]	A 91	[1]	[1]	[1]	A 91	0	0					
E(A)										Mathematics (Gr 3) Email Shadbolt, Maria	B 83 2	[1]	B 83	[1]	[1]	[1]	B 83	0	0					
E(A)										Science (Gr 3) Email Shadbolt, Maria	A 92	[1]	A 92	[1]	[1]	[1]	A 92	0	0					
E(A)										Language Arts (Gr 3) Email Ohannasian, Joyce	A 90	[1]	A 90 2	[1]	[1]	[1]	A 90	0	0					
E(A)										Art (Gr 3) Email Vacancy, Teacher	[1]	[1]	[1]	[1]	[1]	[1]	[1]	0	0					
E(A)										STEM Lab (Gr K-8) Email Edwards, Jennifer	A 95	[1]	A 95	[1]	[1]	[1]	A 95	0	0					
E(A)										Physical Education (Gr K-8) Email Feagin, Melanie	A 95	[1]	[1]	[1]	[1]	[1]	[1]	0	0					
<b>Attendance Totals</b>														<b>2</b>	<b>0</b>									

Current Simple GPA (Q1): 3.8333  
Show dropped classes also

Legend